

Libby High School School – to - Career Internship Program



Our goals can be defined as the following:

- To expand student learning by connecting the classroom to the “real world.”
- To involve students in defining their own educational goals and futures
- To help students define areas of interest their skills and abilities and possible career options through hands-on learning.
- To enable students to acquire experience in career interest areas.
- To give students opportunities to understand how a community functions – i.e. their roles responsibilities.
- To help students acquire knowledge and skills about career and labor markets in order to make good decisions about their future.

This experiential learning experience is an elective class in which students must complete a minimum of 60 “contact hours” and meet standards-based requirements which include: researching career opportunities, timely completion of written assignments and regular meetings with the Career Coordinator at each high school.

- Work-site supervisors are asked to provide the intern with a valuable experience that offers insight into what a professional does, the kind of work performed in that field of endeavor and the qualities that make one successful. Interns are evaluated on their performance, utilizing the Colorado Workplace Standards as a guideline: communication Skills, organizational Skills, thinking Skills, worker qualities, technology Skills

As the internship progresses, we hope that the students are allowed to participate to a greater extent in the daily operation of the site’s business, as well as being encouraged to improve their skill level.



Pride in Performance- Building People First

Before you fill out an application, there are a few things we would like you to know about Les Schwab. We started in 1952 when Mr. Schwab bought an OK Rubber Welders tire store located in Central Oregon. From these humble beginnings, the Company has grown to over 400 store locations, making it the largest independent tire company in the West and one of the largest in the nation.

Les Schwab did not reach this level of success without the hard work and dedication of its employees. Mr. Schwab often reminded the Company of the importance of each employee stating “The strength of Les Schwab comes from great employees and great customers. You can’t have one without the other.” We know that our employees are key to continued growth and success.

We are looking for interns with the interest, talent, desire, and dedication needed to continue our success. We hope you are interested in a future job with us. We look forward to reviewing your application.

**School to Career Internship Application
Les Schwab – Mentorship Program**



Name: _____ Student ID: _____ Date of birth: _____

Current GPA _____ Address: _____ Email Address: _____

Home Phone: _____ Cell Phone: _____

Additional Items to attach to application: Resume, Transcript with current schedule for first semester, HANDWRITTEN Letter of Intent, and a copy of insurance information.

As a prerequisite, I have successfully passed the course of Small Engines/Car Care or Auto Repair at LHS with “C” or better _____

Teacher Recommendation forms were given to:

Shop Teacher (1) _____ Other Teacher (2) _____

Les Schwab

- All aspects of tire changing
- Tire business
- Training courses (safety in workplace, communications with customers, ethics)
- Exposure to brakes and alignment

Please list two adults not related to yourself and their phone numbers whom would give you a good work reference:

Reference (1) _____ Phone number _____

Reference (2) _____ Phone number _____

Student must provide transportation or walk to Les Schwab each day.

I understand that there are risks involved while performing an internship at a tire company. I agree to provide a copy my medical insurance information _____

PARENT/GUARDIAN:

Internships are typically done out in the community at a “worksite” and although the student is registered for a class, they do not sit in a classroom, but rather, earn their credit by working at the internship worksite. The student needs to be responsible, dependable and self-motivated, with a desire to learn about the career field in which they are working. Once your student has discussed the potential internship with you, please sign below. This does not enroll your student in the class, but rather assures me that you are aware of the potential internship.

Parent Signature

Date

Email Address

Phone Number