

Libby High School School – to - Career Internship Program



Our goals can be defined as the following:

- To expand student learning by connecting the classroom to the “real world.”
- To involve students in defining their own educational goals and futures
- To help students define areas of interest their skills and abilities and possible career options through hands-on learning.
- To enable students to acquire experience in career interest areas.
- To give students opportunities to understand how a community functions – i.e. their roles responsibilities.
- To help students acquire knowledge and skills about career and labor markets in order to make good decisions about their future.

This experiential learning experience is an elective class in which students must complete a minimum of 60 “contact hours” and meet standards-based requirements which include: researching career opportunities, timely completion of written assignments and regular meetings with the Career Coordinator at each high school.

- Work-site supervisors are asked to provide the intern with a valuable experience that offers insight into what a professional does, the kind of work performed in that field of endeavor and the qualities that make one successful. Interns are evaluated on their performance, utilizing the Colorado Workplace Standards as a guideline: communication Skills, organizational Skills, thinking Skills, worker qualities, technology Skills

As the internship progresses, we hope that the students are allowed to participate to a greater extent in the daily operation of the site’s business, as well as being encouraged to improve their skill level.



Alpine Precision Inc.

Alpine Precision Inc. is a local machinist shop that produces parts and ships them nationwide using Computer Numerical Control (CNC) Machines. A student intern in this position will work alongside machinists and operators of CNC machines. They will prep raw material for cutting, operate CNC machines, and inspect, clean and deburr finished parts. Alpine Precision requires a student intern to show self-motivation, curiosity, a strong work ethic, an interest in CNC machines and good communication skills.

**School to Career Internship Application
Mentorship Program**



Name: _____ Student ID: _____ Date of birth: _____

Current GPA _____ Address: _____ Email Address: _____

Home Phone: _____ Cell Phone: _____

Additional Items to attach to application: Resume, Transcript with current schedule for first semester, Letter of Intent, and a copy of my insurance information.

As a prerequisite, I have successfully passed the Auto Cad or Welding Fabrication Course at LHS with a "C" or better _____

Teacher Recommendation forms were given to:

Auto Cad or Welding Teacher (1) _____ Other Teacher (2) _____

Alpine Precision Student Position:

- Prep raw material for cutting
- Operate CNC machines
- Inspect, clean and deburr finished parts
- Exposure to CNC machine programming
- Business operations

Please list two adults not related to yourself and their phone numbers whom would give you a good work reference:

Reference (1) _____ Phone number _____

Reference (2) _____ Phone number _____

Student must provide transportation to internship each day.

I understand that there are risks involved while performing an internship at a machinist business. I agree to provide a copy my medical insurance information _____

PARENT/GUARDIAN:

Internships are typically done out in the community at a "worksites" and although the student is registered for a class, they do not sit in a classroom, but rather, earn their credit by working at the internship worksite. The student needs to be responsible, dependable and self-motivated, with a desire to learn about the career field in which they are working. Once your student has discussed the potential internship with you, please sign below. This does not enroll your student in the class, but rather assures me that you are aware of the potential internship.

Parent Signature

Date

Email Address

Phone Number